



# Monthly Board Meetings

**Date:** May 6, 2020

**Location:** Conducted via email due to COVID-19 *shelter in* place restrictions  
(All had previously emailed in written reports which are summarized in their individual sections)

**Members Present:** Mary Hackett, Susan McCormick, Steve Ward, Deb Kelsey and Pat Abell

**Members Absent:**

**Call to Order:** 6:20 p.m. Secretary started monitoring emails and President started email meeting at 6:37 p.m.

**Finance Secretary:** Steve has been working with Megan and emailed a report prior the meeting which shows 16 members owing more than two months (\$158) and there are 3 who have not made any payments. The members are identified by Invoice Number no identification by address or name. The total owed is \$8,534. He will send reminders this month to the 16 and hopefully bring them current. One of the three is a new owner and is contacting the previous owner who is responsible for this year. FSPHA may have to go to court for the other two.

**Treasurer:** Susie emailed a report prior to the start of the meeting. The first was to correct the February report for a minor function in the "Balance after Pending Items. The second was the current report for May 6, 2020 which showed balances for Checking: \$21,954.60 and Savings: \$29,959.87

Susie reported that 1540 LFD has over paid by \$11 and wondered if she should send her a refund check. After discussion the answer was affirmative. Mary also said that 259 LVD who has been slow/late in the past has already paid for FY2021.

**Secretary:** It has been a quiet month except for accidentally releasing email addresses for MDrive and LFDdrive when Pat sent out the April Newsletter. There were a few responses with people using the "**reply to all**" option. Most were about the 5% increase and there were both positive and negative comments. Then on May 1st 1532 LFD sent a disturbing message regarding "**FSPHA History and Issues**" which the board consensus was to "leave a sleeping dog lie". However, I decided that I would respond because I lost control and allowed the email addresses to be disclosed. I wrote a letter to 1532 LFD, which I attached to my emailed report for your convenience. I mailed that letter on Monday, May 4, 2020 and I proposed to email an apology to the MDrive and LFDdrive addresses. I will attach a copy of my letter to 1532 LFD to that email which I will send using the **bcc** feature.

**274 LVD** has been sold. The new owner is **Anthony Carbonelli, manikny@hotmail.com, 516-319-6030**. I went by 274 LVD but did not catch anyone there. So, I called Mr. Carbonelli and spoke with him. We had a nice discussion and he has agreed to let us include him in the FSPHA email process. I sent him a "FSPHA Contact Established" email in which I again covered the items FSPHA provides: Time Disposal, Comcast and Commons Area.

**290 TND** which sold in March has finally been updated on the Albemarle County Real Estate internet page. The contact information for 290 TND was previously reported last month.

I have generated updated and distributed the **FSPHA Email Contact List** and **FSPHA Sales** which shows FSPHA property transfers from **January 1, 2019 - February 29, 2020**.

**261 LVD** Sue mentioned that the resident may be in long term care and no longer has access to email. Pat said he will check on this ASAP.

**Common Area:** Steve emailed a 2 page report prior to the start of the meeting and it showed:

1. The Grind removed a dead tree and trimmed branches behind 1497 LFD. He reported 1495 LFD was cooperative and allowed The Grind to haul trimmings and debris through the yard.
2. Algieri started mowing in April; planted some azaleas in Area D; trimmed bamboo in Area L and removed some trash left by vagrants. Steve hopes the trimming will make Area L less inviting to vagrants.
3. Problem Tree List - medium size dead pine in Area N along Four Seasons Drive. This is not urgent and should be considered in the FY2021 budget.
4. Steve's report included a second page spending chart updated to reflect Algieri's bill for April and the Grind bill. He split the \$2600 Grind bill to illustrate that we used up money allocated for extra landscaping plus what was left in the maintenance budget - and still needed \$600 from checking to cover the total. There is money left in the common area budget to pay Algieri through June, but that's all.

**Architecture:** Not much activity due to COVID-19 restrictions. Deb noted that there has been little or no response from FSPHA members, 1489 MD and others who were previously noted numerous times regarding architecture issues.

**President:** nothing to report except what will be covered in Old/New business.

**Old Business:** 1575MD

**New Business:** a. **1532 Email of May 1, 2020** This was basically covered in the Secretary Report. Pat mailed a letter advising 1532 that the email addresses were not for general use and to be restricted to only use by the FSPHA Board. He also attempted to respond to some of the outlandish claims that were made. Knowing the history of 1532 the board doesn't expect any improvement from someone who has not been supportive of FSPHA.

**b. Nominating Committee.** A general discussion occurred regarding getting more members interested in serving on the FSPHA board.

Pat asked how many would be needed to be available in September when the Annual Meeting is to be held. He mentioned that he thought there should be at least 9 members for a functional board but was unsure who will be leaving when the new board begins. He feels like this is what is needed: 1 for President, 1 for Vice President, 1 for Treasurer, 1 for Financial Secretary, 1 for Secretary, 2 for Commons Area and 2 for Architecture.

Following the discussion, Mary made the following motion: "**FSPHA Board act as the nominating committee for a slate of candidates/volunteers to be presented at the Annual Meeting in September 2020**". It was seconded by Deb and Sue and carried unanimously.

**c. ZOOM Meeting** Pat reported that he has been researching ZOOM, an application for having virtual meetings. He would like to set up a test prior to the next meeting. After a discussion it was agreed that we will try to have test ZOOM meeting on Friday, May 8th, at 6:30 p.m. This will allow time for everyone to download the application . Pat noted that the ZOOM app is free for a limited number of users. Mary indicated that their family has used ZOOM for a video family reunion.

**Adjourn:** Approximately 7:55 p.m.

**Next Meeting:** To be determined based on COVID-19 restrictions.