

Commonwealth of Virginia
Department of Professional and Occupational Regulation
9960 Mayland Drive, Suite 400
Richmond, Virginia 23233-1485
(804) 367-8510
www.dpor.virginia.gov

Department of Professional and Occupational Regulation

Common Interest Community Board
COMMON INTEREST COMMUNITY ASSOCIATION ANNUAL REPORT FORM

A check or money order payable to the TREASURER OF VIRGINIA,
or a completed credit card insert must be mailed with your application package.
APPLICATION FEES ARE NOT REFUNDABLE.

Number of Units/Lots	X	Fee
1 - 50	<input type="checkbox"/>	\$ 30
51 - 100	<input type="checkbox"/>	\$ 50
101 - 200	<input checked="" type="checkbox"/>	\$ 80
201 - 500	<input type="checkbox"/>	\$ 115
501 - 1000	<input type="checkbox"/>	\$ 130
1001 - 5000	<input type="checkbox"/>	\$ 150
5001+	<input type="checkbox"/>	\$ 170
TOTAL FEES		\$ 80

1. Enter the Association's Common Interest Community Board Registration No. 0550008072
2. Full Name of Association Four Seasons Patio House Association
3. Name of Subdivision/Community (if different from #2) _____
4. Association's Federal Tax Identification Number (EIN) 23-7298807 Number used when filing taxes or banking.
Federal Employer Identification Number (12-3456789)
5. Name of Contact Person (to receive Board correspondence on behalf of the association) Steve Ward
6. Contact Person's Mailing Address P.O. Box 6569
Charlottesville, VA VA 22906-6569
City State Zip Code
7. Contact Numbers n/a Primary Telephone Alternate Telephone Fax
8. Contact Person's Email Address board@fspha.com
The name and mailing address of the Contact Person will appear on the certificate of filing issued by the Board.

Association Information

9. Type of Association: Property Owners' ☒ Condominium Unit Owners' ☐ Proprietary Lessees' (Cooperative) ☐
10. Is the Association incorporated? No ☐ Yes ☒ If yes, enter the State Corporation Commission No. 0129834-8
11. Total Number of Units/Lots 133 Zip Code of Association 22901
12. Is the Association under Declarant Control?
No ☒ If no, year association transferred to owners. 3/77 10/1/74
Yes ☐

OFFICE USE ONLY	DATE	FEE	TRANS CODE	ENTITY #	FILE #/LICENSE #	ISSUE DATE
			2020		0550	

13. Website Address of Association (if available) fspha.com
14. Indicate how the community association is managed.
- ☒ Self-managed (i.e., resident, volunteer, etc.)
- ☐ Managed by an employee of the association
- ☐ Under contract with a common interest community manager If under contract, provide the following information:
- Name of Management Company _____
- Common Interest Community Manager License Number

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- Website Address of Management Company (if available) _____
15. In accordance with § 54.1-2354.4(A) of the Code of Virginia and the Common Interest Community Ombudsman Regulations 18 VAC 48-70-30 and 18 VAC 48-70-40, do you certify on behalf of the association that an association complaint procedure has been established?
- Yes ☒
- No ☐

16. I, the undersigned representative or authorized agent for the association, certify that the foregoing statements and answers are true and I have not suppressed any information that might affect the Board's decision to accept this annual report. I certify that I have read, understood and complied with all the laws of Virginia under the applicable provisions of Title 54.1, Chapter 23.3, and Title 55.1, Chapter 18, Chapter 19, and Chapter 21 of the Code of Virginia and all related Virginia Common Interest Community Board Regulations.

Signature of Representative

L. Sue McCormick

Printed Name of Representative

L. Sue McCormick

Representative's Title

Treasurer

Date 2/13/2024

MEMBERS OF CURRENT BOARD OF DIRECTORS & OFFICERS

(If more space is needed, attach additional sheets of paper with the certificate number)

Associations shall notify the Board office, in writing, within 30 days of any change of address, change of members of the governing board and any other changes in the information that was reported on the association's previous annual report filing.

Name	Title	Address
Steve Ward	President	1515 Lake Forest Drive
Jan Sprinkle	V. President	271 Lakeview Drive
L. Sue McCormick	Treasurer	1448 Monterey Drive
Stacy Seapy	Secretary	1485 Monterey Drive
Deb Kelsey	Architecture	1536 Lake Forest Drive
Alden Hough	Fin. Secretary	1482 Monterey Drive